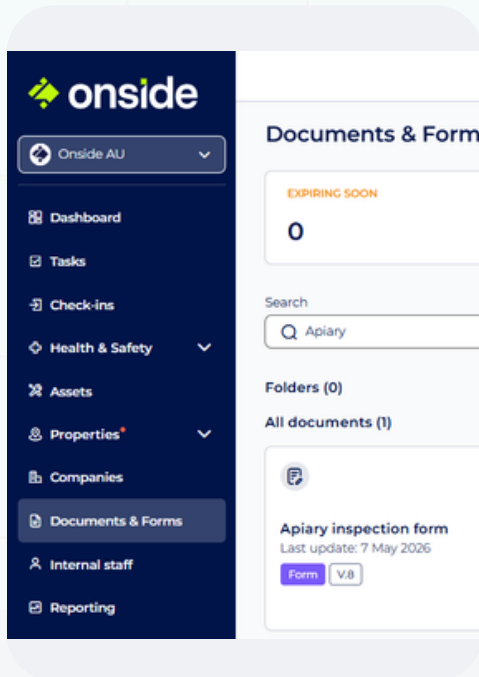


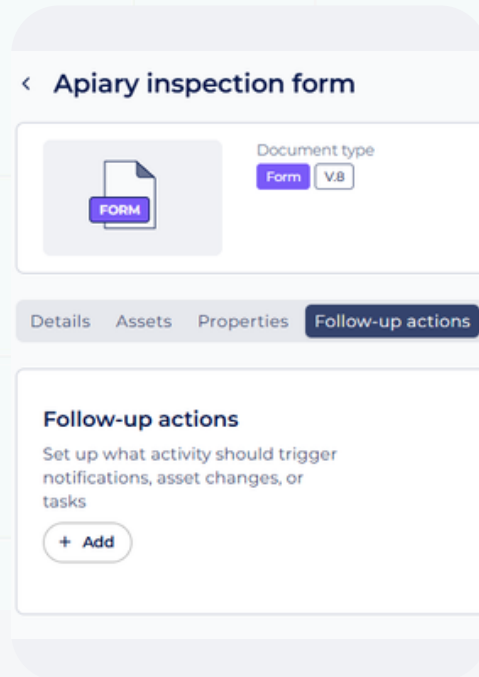
Set up notifications for hive loads



1

GO TO THE FORM

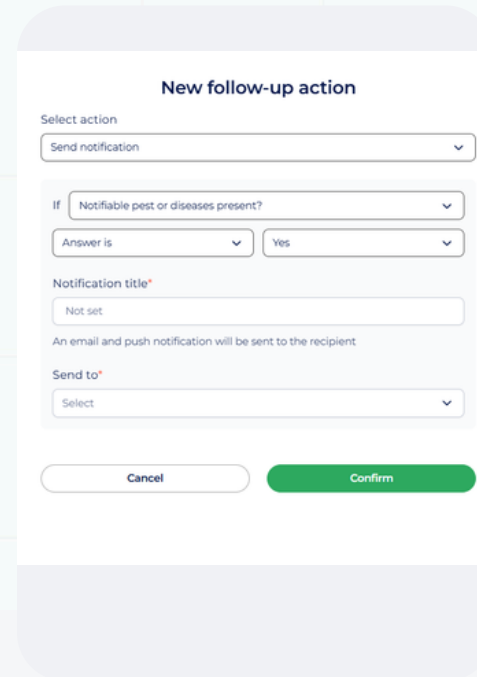
In the web portal, go to 'Documents & Forms', then click on 'Apiary inspection form'.



2

FOLLOW-UP ACTIONS

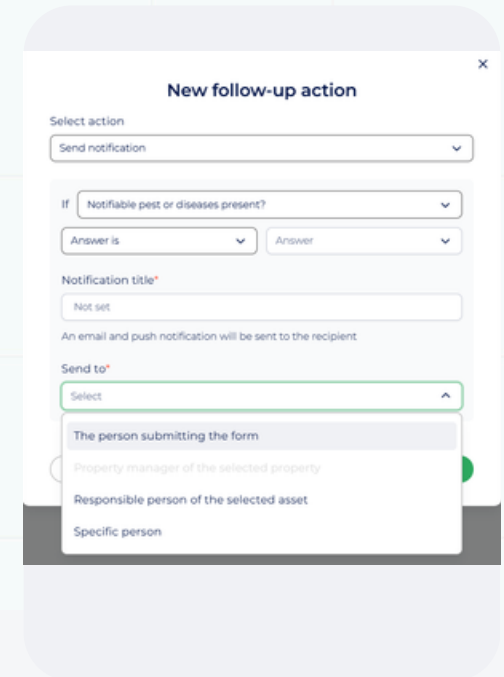
Click the 'Follow-up actions' tab of the form, then 'Add'.



3

SET UP NOTIFICATIONS

Select 'Send notification'. Choose which question triggers notifications, such as if 'Notifiable pest or diseases present' answer is 'Yes'.



4

CHOOSE RECIPIENT

Give the notification a title, then choose who will receive it when it gets triggered.